##  **Proposal for a New Subject within the Joint Honors**

##  **Common Architecture (NFQ Level 8)**

Please complete this form where a new undergraduate subject is proposed for delivery within the Two Subject structure on the common architecture. The Two Subject Curriculum Mapping tool should be completed in conjunction with this proposal form, please request this from Sorcha De Brunner at debrunns@tcd.ie. Please review the [Trinity Teaching and Learning](http://www.tcd.ie/teaching-learning/UG_regulations/New_UG_course_proposal.php) website for further documents and information.

Please note, completed proposal documents are posted to the Trinity Teaching and Learning website following Council approval.

<https://www.tcd.ie/teaching-learning/NC_Proposal/Arch_Course_Proposals/>

The attention of proposing Schools is drawn to the website for [Academic Practice and eLearning](https://www.tcd.ie/CAPSL/) for good practice concerning teaching, assessment and supervision of students.

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| **1** | **Title of Subject** |  |
| **2** | **Subject ECTS volume (out of 240)** |  |
| **3** | **Award title (& exit award, if relevant)** |  |
| **4** | **NFQ: award level and type** | Level 8 - Major |
| **5** | **Available award pathways** | Single honors, major, joint honors & minor |
| **6** | **Proposing School** |  |
| **7** | **Faculty Name** |  |
| **8** | **Subject Start Date** |  |
| **9** | **Subject Co-ordinator** |  |
| **10** | **Course duration and mode** | 4 years, full time |
| **11** | **Course group** | Undergraduate |
| **12** | **Student quota (EU& Non-EU)** | EU: | Non-EU: |
| **13** | **Date of course approval by School Executive Committee** |  |
| **14** | **Date of course and financial analysis approval by Faculty Dean**  |  |
| **15** | **Date of submission to USC** |  |
| **16** | **Date of Submission to Council** |  |
| **17** | **Names and contact details of three potential external reviewers** | Name:E-mail:Ph. No. |
| Name:E-mail:Ph. No. |
| Name:E-mail:Ph. No. |

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| **ACADEMIC PROGRAMME** |
| **18** | **Rationale for the creation of this new course, including how it aligns to the College Strategic Plan, School strategy and any recent recommendations from Quality reviews** |
| **19** | **Please advise which timetabling pillar (1, 2, 3 or 4) this subject should be placed in and the academic rationale for this choice** |  |
| **20** | **Please indicate the subjects that this new offering could pair with and provide details of discussions with other schools in this regard.** |
| **21** | **Subject Learning Outcomes, with embedded** [**Graduate Attributes**](https://www.tcd.ie/TEP/graduateattributes.php)**, (10 approx.) associated with the Joint Honors award****On successful completion of this subject as part of a joint honors degree pathway, students should be able to:**

|  |
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| **LO1.** |
| **LO2.** |
| **LO3.** |
| **LO4.** |
| **LO5.** |
| **LO6.** |
| **LO7.** |
| **LO8.** |
| **LO9.** |
| **LO10.** |

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| **22** | **Programme Learning Outcomes, with embedded** [**Graduate Attributes**](https://www.tcd.ie/TEP/graduateattributes.php)**, (10 approx.) associated with the Single Honors and/or Major award. Please indicate below if any of the programme learning outcomes relate only to the single honors pathway.****On successful completion of this single honors/major subject, students should be able to:**

|  |  |  |
| --- | --- | --- |
| **SH** | **Major** | **LO1.** |
| **SH** | **Major** | **LO2.** |
| **SH** | **Major** | **LO3.** |
| **SH** | **Major** | **LO4.** |
| **SH** | **Major** | **LO5.** |
| **SH** | **Major** | **LO6.** |
| **SH** | **Major** | **LO7.** |
| **SH** | **Major** | **LO8.** |
| **SH** | **Major** | **LO9.** |
| **SH** | **Major** | **LO10.** |

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| **23** | **Will a Minor Award be available where a student takes this subject up in Year 2 as a New Subject?** |
| **Select Yes/No** | **Student Quota** |
| **(i) If yes, please indicate the Programme Learning Outcomes****On successful completion of this subject, as a minor, students should be able to:** |
| **(ii) If no, please outline the academic reasons for not offering a minor in the subject.** |
| **24** | **Are any modules or parts thereof shared with other undergraduate programmes? Please provide details.** |
| **25** | **Provide a summary of the approach being taken in relation to assessment across the whole course with particular reference to assessment of learning, assessment for learning and assessment as learning. Please consult** [**CAPSL resources on assessment**](https://www.tcd.ie/CAPSL/resources/assessment/) **or contact Dr Ciara O’Farrell, Head of Academic Practice, for guidance.**  |
| **26** | **Please provide a summary of the approach taken to incorporate** [**technology-enhanced learning (TEL)**](http://www.tcd.ie/CAPSL/technologies-teaching-learning/) **on this course.** |
| **27** | **All undergraduate programmes must make space in their curriculum for students who wish to participate on Erasmus, Study Abroad and/or international work placement. Please show how this is facilitated in this subject.** |
| **28** | **All undergraduate programmes are required to have an employability statement. Each School has access to a** [**Careers Consultant**](https://www.tcd.ie/Careers/people/) **to support them with this exercise. Please consult with them and provide the agreed Employability Statement for this subject.** |
| **ADMISSIONS & RECRUITMENT** |
| **29** | **Specific minimum subject entry requirements, if any (e.g. H6 in Mathematics)** |
| **30** | **Specific minimum requirements for entry to the Minor programme from 2nd year, if any (e.g. H6 in Mathematics)** |
| **31** | **Please conduct an analysis of competitors, providing details of similar courses offered at other institutions in Ireland/U.K./E.U** |
| **32** | **(i) Provide evidence of demand for the new programme from prospective/current students, partner institutions and/or employers.** |
| **(ii) Confirm appropriateness/marketability of subject title.****(Please consult with Ms Beibhinn Coman, the Director of Marketing re. the title.)** |
| **33** | **Expected student profile to include details of school leavers, mature students, FET, TAP and international students and their entry mechanism**  |
| **RESOURCING, ADMINISTRATION, LIBRARY**  |
| **34** | **Staffing requirements and arrangements for the delivery of the new subject to ensure a high quality student experience.****Please provide details of:****(i) the numbers of new, existing and revised modules** |
| **(ii) an analysis of the expected staff teaching and supervision load, particularly in relation to new modules and capstone projects** |
| **(iii) staff recruitment plans, as approved by the Faculty Dean** |
| **(iv) expected impact of the implementation of new College policies, e.g., fixed timetabling…** |
| **35** | **Arrangements to support the administration of the subject**  |
| **36** | **Indicate any specific and/or additional Library requirements (these must be agreed with your Subject Librarian prior to submission)** |
| **QUALITY ASSURANCE** |
| **37** | **Name of school/ course/subject committee that will oversee curriculum matters. Please provide summary membership details.** |
| **38** | **Please provide details of external examiner arrangements and indicate if any new external examiners will be required for this subject.** |
| **39** | **Outline the plans for** [**evaluation of the course**](https://www.tcd.ie/teaching-learning/quality/quality-assurance/evaluation.php) **at module and programme level by students, including any Student Liaison Committees or student membership on course committees** |

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**Please tick the boxes below to confirm:**

* This programme will align with all of the pathways listed in the Joint Honors Architecture.
* This programme and its pathways to award will align with [College Progression and Award Regulations](http://www.tcd.ie/teaching-learning/UG_Prog_Award_Regs/index.php).
* The modules available on the pathway(s) to award will align with [Module Size Regulations](https://www.tcd.ie/TEP/module_size_regulation.php)
* There is provision for a [Capstone project](https://www.tcd.ie/TEP/capstone.php) in the Final Year of the programme and its pathways to award.
* This programme is semesterised and will align with the [Academic Year Structure](https://www.tcd.ie/TEP/ays.php).

Please note that the delivery of the course is subject to timetabling constraints.

**Appendices:**

**Appendix A:** Module summary table – student workload and assessments (Template B)

**Appendix B:** All module descriptors (including capstone module descriptor) (Templates C & D)

**Appendix C:** Calendar entry

**Appendix D:** Module learning outcomes to programme learning outcomes mapping tool

(Template E)

**Appendix E:** Financial analysis

**Appendix F:** Confirmation memorandum from the Faculty Dean related to resources, sufficient staffing and any recruitment plans

**Appendix G:** Confirmation memorandum from the Joint Honors Director

**Appendix H:** Confirmation from heads of schools for shared teaching, where applicable (e.g., service teaching and specific shared modules – not for Trinity Electives or Open Modules from the general pool)